**Business Meeting Minutes October 9, 2024**

The meeting was called to order at 7:01 pm. Present were Commissioner Chair Molly Olson, Vice Commissioner Chair Pat Sample, and Commissioners Doug Rupp, Kate Hayes and Jason Lavinsky. Also present were Chief Eric Andrews, Asst Chief Ernie Walters, MSA Pete Parrish, Battalion Chief Brandon Vargas, and Karen McPeters (recorder).

**Public Commentary:** No public commentary

**EXECUTIVE**

**Sno. Co. EMS Office-** It is hoped that all agencies have come to an agreement about the future of the Snohomish County EMS office. The next step is to obtain 90% of the agencies’ approval for an interlocal agreement covering the costs and operations of the new EMS office. The cost will be 47% of 1 cent of assessed value. There will be a three-year opt-out clause.

**DEM** held a workshop this past week on the topic of mitigating fuels for the new county-wide Community Wildfire Protection Plan.

**Jarrod Spence** has been hired by Sultan Fire District 5 as a Deputy Chief, thus will be terminating his status with us as of November 1st. I have asked Bill Tubbs to take over the management of the training center construction project.

**NC EMAC-** Rob Thurston, Scott Coulson and FF Carsen are deployed to N. Carolina as part of an incident management team working on hurricane recovery. They have been working out of vehicles with Starlink as their only means of communication. They report that much work needs to be done, and as we know, Hurricane Milton is predicted to make landfall tonight. They were unable to give us a report for tonight’s meeting due to their work. All in-state mobilization is currently completed with all apparatus and personnel returned to the district.

**2025 Budget-** We have received our budget calculations for next year’s taxes, and resolutions have been prepared for the next meeting’s official budget hearing. You can see the tax resolutions in the November folder. Staff will hold a budget planning meeting this month to prepare line-item expenditures based on predicted revenues. Adoption of the budget is planned at the November 13th meeting.

**Sno-Isle Commissioners-** Once again I would like to remind the board that if any of you can attend the Sno-Isle Commissioners’ Association meetings on the last Thursday of every month, the association would appreciate representation. You will also learn more about what is happening in our county fire and EMS services. I attended the last meeting and made a plea for the association to once again support legislation on presumptive disease that includes part time and volunteer firefighters.

**OPERATIONS (Chief Walters)**

**Station 53 –** The tile for the back splash in the kitchen is installed and ready for grout.

**PUD Grant-** PUD awarded us a grant for the upgrade of all station lights to high efficiency LED lighting (Thanks to Capt. Tubbs for applying for the grant). PUD installed all the lights last week at no cost to us.

Station 54 / Station 55:PUD is also replacing all lighting at station 54 in all three buildings. They are currently completing the work and should be here this week.

No lights were replaced at Station 55 due to upgrades that were done in the past. We will be contacting PUD to try and get the resident house done.

All residents have moved in with the exception of one resident who will move in after the EMT Academy.

**AFG Grant:** FEMA has approved our amendment to the grant to purchase an ultra-sonic cleaner. We have ordered the cleaner and it should be here in the next few weeks. This will allow us to clean our equipment and reduce the exposure of our personnel to carcinogens.

I am still waiting on word for our grant for the new air trailer.

**Aid 54** was delivered to Braun on Monday for repairs and should be done by the time we are scheduled to inspect and take delivery of the new medic unit on the 18th.

E-54 will be going down to Hughes Fire Equipment in Tacoma in the next week to be repaired.

**Tender 53** had some minor damage done to it on the EMAC mobilization to Oregon (mainly to the driver door). I am currently awaiting an estimate from the International dealer in Mount Vernon to repair it.

**The new Brush Truck** is at Bud Clary Ford in Longview and is expected to be delivered to Station 54 in the next week or two. Bud Clary Ford will be delivering it.

**The new Medic unit** is almost complete and is now just waiting on the rims to be powder coated. The inspection / delivery date was supposed to be the 10th but was pushed to the 18th due to the rims not being done. The unit will go into service as M-54.

**EMS (Chief Simmons / Chief Parrish)**

**Continuous Quality Improvement/Quality Assurance (CQI/QA)**

All ESO electronic health reports (EHRs) have been assigned to the QA team through July,

Code Stat is caught up, and all Cardiac Arrest and Advanced Airways have been annotated.

**SCEMS-** 2025 protocol update completed, and protocol update education submitted to MSO/MSA group.

OTEP plan in progress, lots of changes to WAC, and that translates to challenges for 2025 OTEP plan.

**EMT Class-** EMT class started with 20 students.

**CPR Training-** No update

**Personnel-** Still actively recruiting for Paramedics

September ALS coverage 87% (96 hours not covered out of 720 total hours).

**IV Fluid Shortage-** Hurricane Helene damaged the biggest US manufacturer of IV fluid, which could cause a dramatic long-term shortage of IV fluids. The department is trying to conserve as much as possible.

**TRAINING / SUPPORT SERVICES (Chief Coulson / Chief Thurston)**

No report from Training and Support due to staff being deployed to N. Carolina.

Scott did report that the IMT trailer made another $15,000 on their deployment to Oregon last month.

Secretary’s Report: The sonic cleaner warrant from the AFG grant is in tonight’s vouchers. L&I is higher than normal due to wildland mobilizations.

Budget: Currently at 79%

Minutes: Molly moved to approve the September minutes. With a second from Pat, the motion passed unanimously.

Vouchers: Molly moved to approve vouchers 24-430 through 472 for $149,591.51, and vouchers 18 and 19 from the construction fund for $1,224.87 and voucher 3 from the apparatus fund for $278,612.62. With a second from Kate, the motion passed unanimously.

Payroll: Molly moved to approve payroll in the amount of $234,571.63. With a second from Doug, the motion passed unanimously.

Action Item: Molly moved that Bill Tubbs be removed from the Coastal Community Bank accounts. With a second from Pat, the motion passed unanimously.

Next regular meeting November 13, 2024.

Meeting adjourned at 7:48